

**RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
GREEN VALLEY RANCH EAST METROPOLITAN DISTRICT NO. 7**

**A Resolution Designating an Official Custodian and a Custodian for Purposes of the
Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S.**

The Board of Directors of the Green Valley Ranch East Metropolitan District No. 7, Adams County, Colorado, held a special meeting at 10:00 A.M., on Friday, July 23, 2021. Due to concerns regarding the spread of Coronavirus (COVID-19) and the benefits to the spread of the virus by limiting in-person contact, this meeting was held by video/telephonic means: <https://us02web.zoom.us/j/84308864085?pwd=cFMzTURnOFZZSDN5WXcyNFo2dUxXUT09> and via telephone at 1-346-248-7799, Meeting ID: 843 0886 4085, Passcode: 188906 without any individuals (neither District representatives nor the general public) attending in person. The following resolution was adopted:

WHEREAS, Green Valley Ranch East Metropolitan District No. 7 (the “District”) is a special district organized and existing pursuant to Sections 32-1-101 *et seq.*, C.R.S.; and

WHEREAS, the District is a political subdivision for purposes of the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S., as may be amended from time to time, (“CORA”), as defined in Section 24-72-202(5), C.R.S., and is thus subject to CORA; and

WHEREAS, the Board of Directors of the District (the “Board”) wishes to designate an “Official Custodian,” as that term is defined in Section 24-72-202(2), C.R.S., who is responsible for the maintenance, care, and keeping of the District’s public records, regardless of whether the records are in his or her actual personal custody and control; and

WHEREAS, the Board wishes to designate a “Custodian,” as that term is defined in Section 24-72-202(1.1), C.R.S., who shall serve as the repository for the District’s public records and shall have personal custody and control of the District’s public records and assist the Official Custodian with the maintenance, care, and keeping of the District’s public records.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
GREEN VALLEY RANCH EAST METROPOLITAN DISTRICT NO. 7 AS FOLLOWS:**

1. The Board, by a vote of 3 to 0 , hereby designates the Secretary of the Board, which position is currently held by Kelly Leid, but which may be held by other individuals in the future, as the Official Custodian of the District’s public records for purposes of CORA. This designation of the individual holding the position of Secretary of the Board as the Official Custodian of the District shall continue unless and until the Board amends or repeals this Resolution. Pursuant to Section 24-72-203(1)(a), C.R.S., the Official Custodian may develop rules for the inspection of the District’s public records as are reasonably necessary for the protection of such records and for the prevention of

unnecessary interference with the regular discharge of the duties of the Custodian or the Custodian's office.

2. The Board, by a vote of $\frac{3}{\quad}$ to $\frac{0}{\quad}$, hereby designates the District Manager, which position is currently held by Jerry Jacobs, Timberline District Consulting, LLC, but which may be held by other individuals in the future, as the Custodian of the District's public records for purposes of CORA. The Custodian shall serve as the repository for the District's public records and shall have personal custody and control of the District's public records and assist the Official Custodian with the maintenance, care, and keeping of the District's public records.
3. All prior acts, orders, or resolutions, or parts thereof, by the District, as well as practices or policies of the District, in conflict with this Resolution, including but not limited to prior or conflicting designations for purposes of CORA, are hereby repealed and superseded by this Resolution.

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ADOPTED, APPROVED, AND MADE EFFECTIVE the 23rd day of July, 2021.

GREEN VALLEY RANCH EAST
METROPOLITAN DISTRICT NO. 7

DocuSigned by:
Brandon Wyszynski
9E8B75DB3C664FC...
By: Brandon Wyszynski
Its: President

ATTEST:

DocuSigned by:
Kelly Leid
639A6BA27E8E4FB...
By: Kelly Leid
Its: Secretary/Treasurer